



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

16 February 2021

DIVISION MEMORANDUM

DM No. 069, s. 2021

FIELD TECHNICAL ASSISTANCE ON SCHOOL GOVERNANCE AND OPERATIONS

To: OIC-Assistant Schools Division Superintendents, CID and SGOD Chiefs, SGOD-EPS, SGOD Personnel, Public Schools District Supervisors, Select Elementary and Secondary School Heads, and Others Concerned

1. Aligned with the implementation of the **National Evaluation Policy Framework of the Philippines** (NEDA-DBM Joint Circular 2015-1 dated July 15, 2015) mandating the monitoring and evaluation of PAPs at least once at the end of their program/project life cycle or as frequent as necessary, and in congruence with the School Management Monitoring and Evaluation's (SMME) **Project APPRAISE 2021** (Applying Results-oriented Assessment for Improved School Effectiveness), the School Governance and Operations Division (SGOD) will conduct a **Field Technical Assistance on School Governance and Operations on February 22-24 and 26, 2021**.
2. This week-long activity aims to validate and/or gather school data as basis for evidenced-based decisions, to ensure proper improvement and accountability in the monitoring and evaluation of PAPs, and to provide needs-based technical assistance to schools.
3. Two (2) FTA teams composed of trained SGOD personnel will visit the identified schools/districts:

Division FTA Personnel	
DUYOG UNO	DUYOG DOS
Team Leader: Elizabeth De Villa, Chief	Team Leader: Raul R. Agaran, EPS
Asst. TL: Oscar R. Duma Jr., SEPS	Asst. TL: Maria Bernadit M. Tupas, EPS-II
Members: Michelle G. Duma, EPS-II Mary Joyce P. Salamat, EPS-II Marbin Jeramil D. Fragata, PO-III	Members: Regina V. Marino, SEPS Paul Clifford N. Marquez, SEPS Gilbert C. Alva, SEPS

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"
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 ICT UNIT
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 Date/Time: 2/16/2021
 By: Amin
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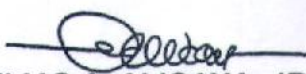
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Hazel-Anne Camo, PDO-I Ma. Teresita M. Abella, Nurse Ramir O. Arbolente, Engineer	Arvin P. Repaso, PDO-II Jose Macario Patiño, Dentist Gian Carlo Pardilla, Engineer
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- The FTA teams are expected to attend a **virtual planning and presentation of M&E tools per section/unit** on **February 19, 2021** at 9:00 am. The meeting link for the said activity will be posted in the SGOD group chat upon issuance of this Memorandum.
- Please see the following itinerary per FTA team.

Date	DUYOG UNO		DUYOG DOS	
	CD	Municipalities/SD	CD	Municipalities/SD
22	1	Padre Burgos Pitogo	2	Sariaya E&W San Antonio
23	REGIONAL VIRTUAL VISIT TO SDO QUEZON (Ref: RM 59, s. 2021) <i>*Teams to stay at their last station/location to participate in the online activity</i>			
24	3	General Luna	4	Plaridel
25	HOLIDAY HOLIDAY HOLIDAY HOLIDAY HOLIDAY			
26	3	Catanauan 1&2	4	Guinayangan 1&2

- The Public Schools District Supervisors (PSDSs) are encouraged to assist the Division FTA Teams for the success of this endeavor.
- To ensure safety of the TA providers and the TA recipients, **strict health protocols in accordance with IATF guidelines** shall be enforced during the conduct of the FTA.
- Travel and other incidental expenses of FTA personnel shall be charged against the Division Maintenance and Other Operating Expenses (MOOE), subject to the usual accounting rules and regulations.
- Immediate dissemination of this Memorandum is highly desired.


ELIAS A. ALICAYA, JR., EdD
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

mbmt2/16/2021

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